![School of Planning and Architecture, Vijayawada logo] योजना तथा वास्तुकला विद्यालय, विजयवाड़ा
School of Planning and Architecture, Vijayawada
An Institute of National Importance, Ministry of Education Gov. of India

No. F-01/SPAV/Acad./PG-DA/2024-25/SPOT-I/01   Date. 01-06-2024

NOTICE: SPOT ROUND- I (through Direct Admissions)
Post Graduate Programmes for the Academic Year 2024-25

School of Planning and Architecture, Vijayawada (SPAV), an Institute of National Importance established by the Ministry of Education (MoE) Government of India, announces the **SPOT ROUND – I** as a special drive to fill vacancies in various categories of reservation, arisen out of Direct Admissions for the Post Graduate Programmes under various specializations of Architecture, Planning and Design for the Academic Year 2024-25.

Postgraduate Programmes at SPAV:
Applications are invited for the Direct Admissions seats for the following programmes of Architecture and Planning:

Total Seats - 25 per PG programme (Two Years Full Time)
    Wherein under CCMT Admissions – 13 Seats;
    Wherein under Direct Admissions– 12 Seats
    Wherein for M.Design, under Direct Admissions – All 25 seats
    (wherein 50% of the seats of M.Design are to be self-financed)
    Note: Reservations for all the courses will be applicable for SC/ST/OBC-NCL/EWS/PwD as per rules of the Government of India.

For exact number of vacancy of seats under each programme and each category for SPOT Round I, please visit - https://spav.ac.in/spavadmissions.html

A. Department of Architecture
(a) Master of Architecture (Sustainable Architecture)
(b) Master of Architecture (Landscape Architecture)
(c) Master of Architecture (Architectural Conservation)
(d) Master of Building Engineering and Management
(e) Master of Urban Design
(f) Master of Design

Eligibility:

(a) **Sustainable Architecture:** Bachelor's Degree in Architecture from a recognized university.
(b) **Landscape Architecture:** Bachelor's Degree in Architecture from a recognized university.
(c) **Architectural Conservation:** Bachelor's Degree in Architecture from a recognized university.
(d) **Master of Building Engineering and Management:** Bachelor's Degree in Architecture or B.E or B.Tech (Civil Engineering / Building & Construction Technology / Construction Engineering & Management / Construction Technology & Management) from a recognized university.
(e) **Master of Urban Design:** Bachelor's Degree in Architecture from a recognized university.
(f) **Master of Design:**
   i. Bachelor's Degree in Architecture (05 year programme) from a recognized university or equivalent; OR
   ii. Bachelor's Degree in Engineering / Planning (04 year Programme) from a recognized University or equivalent, and with valid CEED score, AND with 1 year experience; OR
   iii. Bachelor's Degree in Fine Arts (03 year programme) from a recognized University or equivalent, and with valid CEED score, AND with 2 year experience; OR

   iv. Bachelor's Degree in Design (03 year programme) from a recognized University or equivalent, and with valid CEED score, AND with 2 year experience.

B. Department of Planning
(a) Master of Planning (Environmental Planning and Management)
(b) Master of Planning (Urban and Regional Planning)
(c) Master of Planning (Transport Planning)

Eligibility:

(a) **Environmental Planning and Management:** Bachelor's Degree in Planning / Architecture OR B.E (Civil Engineering) or B.Tech Civil Engineering / Planning or Master's Degree in Geography / Economics / Sociology from a recognized university.
(b) **Urban and Regional Planning:** Bachelor's Degree in Planning / Architecture OR B.E (Civil Engineering) or B.Tech Civil Engineering / Planning OR Master's Degree in Geography / Economics / Sociology from a recognized university.
(c) **Transport Planning:** Bachelor's Degree in - Planning / Architecture / B.E (Civil Engineering) or B.Tech Civil Engineering / Planning OR Master's Degree in Economics / Statistics / Operations Research from a recognized university.

C. Marks/Grades Eligibility:

For all the above PG programmes, the candidate must have secured a CGPA of 6.5 on a 10-point scale (or equivalent) or 60% marks in case of General/OBC-NCL/EWS candidates in qualifying degree, whereas in case of SC/ST/PH candidates a CGPA of 6.0 on a 10-Point scale (or equivalent) or 55% marks - in qualifying eligible degree will be applicable, or the applicable GoI norms adopted by institute from time to time.

D. Admission Process:

Admission shall be made through the following stages:

Stage-I: Applicants are required to register online for SPOT Round-I after payment of Application fee (non-refundable) within given deadline. If an applicant is applying to multiple PG Programmes, he/she should pay separately for each

programme and register separately online for each programme by uploading the proof of payment for each programme separately, before the deadline. Only the candidates who have registered online are required to come in person physically to SPAV campus on the dates of the SPOT Round. In case interviews are conducted in other centers in India simultaneously, the same shall be announced subsequently. The candidates on arrival to SPAV campus require to get their documents and application verified in person by SPAV officials on the dates of SPOT round.

The application form available in SPAV website is required to be downloaded, filled, signed and brought physically in person as original hard copy on the days of conduct of SPOT Round I along with filled and signed application, and self-attested copies of all supporting documents and original documents, as required in the application form. After verification, the originals shall be returned and the copies shall be retained. Only upon clearing document verification, the candidates to proceed for interview.

Stage-II: The final merit list of SPOT Round shall be prepared based on the marks obtained in the Stage-II, which comprises of Interview and assessment of Statement of Purpose and Portfolio, as per institute norms.

S.No.	Component for Stage II	Weightage of Marks
(i)	Statement of Purpose	10
(ii)	Portfolio	30
(iii)	Interview	60
	Total	**100**

(i)   How to Register for SPOT Round I online:
An applicant can register online for any number of PG programmes offered as given in 'A' and 'B'. However, fee should be paid separately for each PG programme and applicant needs to register separately for each programme. Registration Form for SPOT Round is available at - https://forms.gle/qn3FUEt8xzkxL5Ye7

There is no need for send the application form or its associated documents to SPAV in advance by post or email. The application form is available on SPAV Website *https://www.spav.ac.in* under Admissions section, which needs to be downloaded, duly filled, signed and brought physically in person. The duly filled in application form, along with the marks sheets of 10th Standard, 12th Standard, UG Degree of qualifying examination, PG degree of qualifying exams, UG and PG semester mark sheets, Birth & Caste Certificate, Online Fee Receipt, Portfolio and other documents as mentioned in the application form should be brought to SPA Vijayawada for verification on the SPOT Round I dates.

(ii)   Withdrawal by Existing Admitted Students:

The last date for 'Withdrawal of Admission Seats' by existing candidates who have already secured and confirmed Admission seats earlier in Direct Admissions of 2024 (prior to SPOT Round-I) would be **05 June, 2024, 5PM**. Withdrawal request have to be made through a signed withdrawal form, with requisite documents to be submitted online as available at - https://forms.gle/ADW25ckLuEzWVbJC6

Once a signed withdrawal request is submitted and subsequently confirmed by SPAV, the applicant will have no claim to the withdrawn seat. For candidates withdrawing within the deadline, admissions fees shall be refunded, as per Institute policy.

(iii)   Who cannot register for SPOT Round I:

SPOT Round I would not be applicable to any student who is holding a confirmed seat (after the last date of withdrawal of admissions ie.05 June 2024 5PM) in any of the PG programmes in SPA Vijayawada through any earlier admissions process conducted for A.Y. 2024-25.

(iv)   Students pursuing UG / PG degrees:

The candidates pursuing final year of the UG & PG Programme as per eligibility given in 'A' and 'B', can also apply and must submit the CGPA/Percentage marks secured till the VII Semester (for 4 Years UG Programme) / IX Semester (for 5 Year UG Programme) / III Semester (for 2 year PG Programme) and submit all marksheets till the said semesters indicating overall combined CGPA or percentage upto the said semester. Such a student is also required to submit an undertaking/certificate issued by their previous Institute, certifying that the applicant is 'appearing in final examination of final semester' and results will be declared by end of July 2024. Such candidates, if provisionally admitted, are required to submit final year marksheets and provisional degree certificate, prior to the commencement of classes at SPA Vijayawada. Candidates who have completed the eligible degrees are required to produce provisional degree certificates, in case original degree certificates are not issued. Please note that this section is not applicable to candidates who are pursuing their degrees and which require experience, for applying to Master of Design.

(v)   Deadline to Register:

Applicants are to register online for SPOT Round-I after payment of Application fee (non-refundable) on or before **27th June, 2024, 05.00 PM**. Only the candidates who have registered online are required to come in person physically to SPAV campus on the dates of the SPOT Round.

E. General Instructions:

(i)   Application Fee for PG Programme:

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Application fee (non-refundable) for PG programme per course is Rs.2,000/- for General/OBC-NCL/EWS categories and Rs.1,000/- for SC/ST/PWD categories and can be paid through online only. If an applicant is applying to multiple PG Programmes, he/she should pay separate for each application & enclose the proof of payment along with each application.

Directions to application Fee Payment:
https://www.spav.ac.in/spavadmissions.html

Fee should be paid at:
https://www.onlinesbi.sbi/sbicollect/icollecthome.htm

(ii)   Reservation of Seats:

Reservations for all the courses will be applicable for SC/ST/OBC-NCL/EWS/PWD as per rules of the Government of India. Please obtain certificates in correct Central format as available in SPAV / CCMT website. OBC-NCL and EWS certificates need to be on or after April 01, 2024 in Central Govt format. For exact number of vacancy of seats under each programme and each category for SPOT Round I, please visit - https://spav.ac.in/spavadmissions.html. Candidates are advised to apply after checking if there is a vacancy in a particular programme and category as per notification indicated in 'F (3)'.

(iii)   Verification:

Application forms and supporting documents will be scrutinized and verified during the Stage I, and if found incomplete, not signed, or does not have enclosed the required self-attested copies of documents, or cannot be verified with originals, is liable to be summarily rejected. Such candidates shall not proceed for Stage II. The School reserves the right to reject/cancel any application without assigning any reasons.

(iv)   Guidelines for Sponsored Category:

The candidates who are employees of a Public Sector Undertaking, a Government Department, a Research & Development organization/lab, a recognized Planning / Architectural Office of repute, can apply under the Sponsored category as per norms of the Academic Ordinances. They are required to fill the application form as 'Sponsored Candidate' and go through the same Admission Process as described in this notification. Such a candidate must have been in employment with the sponsoring organization for at least two years at the time of admission and should submit (a) letter conforming sponsorship and study leave (or extraordinary leave) from the organization for duration of PG studies at SPA Vijayawada, indicating period of employment and (b) a No Objection Certificate.

(v)   Confirmation of Seats:

Results of the Spot Round I shall be declared on **05th July 2024** on institute website. Candidates should be prepared to pay the full Tuition Fees of the Institute for First Years of studies (online payment only) with the deadline given to secure and confirm the seat, failing which the seat will be offered to waiting list candidates as per pt F. Waitlisted candidates once offered the seat should be prepared to pay the full Tuition Fees with the deadline given to secure and confirm the seat. For Fee structure please visit - https://spav.ac.in/feesstructure.html

(vi)   Contact:

Any queries may be addressed to Registrar in writing or by e-mail to *admissions@spav.ac.in* or Phone No. 0866-2469449. In case all the seats are not filled, SPA reserves the right to have subsequent rounds. Any dispute arising at any stage will be limited to jurisdiction of the Court of Vijayawada.

F. IMPORTANT DATES

Sl.No	Particulars	Dates
1	Availability of SPOT Round I Application Form for downloading at SPAV website	1st June 2024
2	Last Date for Withdrawal of Admission Seat by Existing Candidates who have confirmed Admission earlier.	5th June 2024 (5 PM)
3	Declaration of Final Vacant Seat Matrix for SPOT Round I based on vacant seats and withdrawals (if any, from S.No 2 as above).	11th June 2024
4	Last Date for Registration for SPOT Round I (to be done online with registration fee payment transaction details)	27th June 2024 (5 PM)
5	Verification of SPOT Round I filled Application Form and all associated Original and Attested Documents as required for appearing for SPOT Round I	1st July 2024
6	Conduct of SPOT Round Interviews and Assessments in person in the Campus of SPA Vijayawada + other centers (if applicable)	1st & 2nd July 2024*
7	Declaration of Results of SPOT Round I	5th July 2024
8	Last Date of Payment of Tuition Fees for Confirmation of SPOT Round I seats	10th July 2024
9	Display of Results based on Waitlist (If vacancy arises due to non-confirmation of seats).	12th July 2024
10	Last date for payment of fees for confirmation of seats confirmed from Waitlist	17th July 2024
11	Physical Start of Classes	Will be announced on SPAV website

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Changes of SPOT Round dates, if any shall be informed in the website
in advance.

For more details, please visit
https://spav.ac.in/spavadmissions.html